

- Face-to-face (where possible) annual trustees meeting
- Production of new scheme documentation
- Up to 2 members included in the scheme
- Access to a technical support team
- Record keeping
- Annual scheme summary report
- All ongoing liaison with HMRC, event reporting, submitting annual
- Pension Scheme Return
- Preparation of documents for HMRC
- Access to a panel of trusted advisors
- Scheme registration with HMRC
- Collation of data for arranging transfers into the SSAS
- Registration with The Pension Regulator (TPR) if applicable
- Registration with ICO & subsequent annual renewal

Further works outside the scope of what is listed above is dealt with on a time-costed basis at £250.00 per hour + VAT We will provide a specific quotation prior to undertaking any work.

All time costed fees are reviewed annually each year and will be notified accordingly in respect of any changes or increases made.

Time-costed fees are payable within 14 days of the invoice date and are non-refundable. All charges are subject to VAT.

Simply SSAS Ltd reserves the right to increase its fee as agreed within the stated terms and conditions of business